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The Honorable ___ Baer

Address

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_____, NY _____

Dear Judge Baer:

I am a first year student at New York Law School and am writing to request consideration for a summer law clerkship position in your chambers. I graduated *summa cum laude* from St. John's University last May with a B.A. in psychology and a minor in government and politics, and achieved grades of A- in both Criminal and Civil Procedure in my first law school semester. With my solid academic background, strong research and writing skills, and a genuine interest in working within the judicial system in New York, I believe I would make a significant contribution to the Court.

My legal experience includes interning at a solo medical malpractice firm the semester before I entered law school. As a legal assistant I was intimately involved in the firm's cases. I researched medical issues and case law to assist the attorney with trial preparations; made and reviewed PowerPoint presentations to explain to the jury complicated medical issues; digested and summarized depositions of experts, clients and defendants; sat in on client meetings; and sorted through hospital records for pertinent information on cases. I enjoyed analyzing the complex problems in the cases I worked on and playing a role in their successful resolution, which I found extremely rewarding.

The intensive writing I did as an undergraduate assisted me in writing strong, concise reports on my research for my internship. In law school, I have made great strides in raising my legal research and writing to a higher level, and I am enthusiastic about bringing these skills to a law clerk position. In addition, I expect to become a member of the moot court board next semester, where I will further develop my legal research and writing skills.

My internship allowed me to see how a litigation-centered firm runs; I would love the opportunity to gain a judicial perspective on what constitutes a persuasive legal argument and to observe the trial process from the court's point of view. I would welcome the opportunity to meet with you to discuss how I might contribute to your chambers as a law clerk. Thank you for your consideration of the enclosed material and I look forward to hearing from you.

Respectfully submitted,

Melissa Parker